



## How to Submit This Form

This completed form should be returned to the conference sponsor at the completion of the conference. The sponsor will submit all completed forms to NCIDQ and payment for each participant. Attendance confirmation will be sent directly to the participant at the address indicated on the front of this form. Please allow six weeks for receipt of your class confirmation. If you submit this form directly to NCIDQ, please allow eight to ten weeks. Incomplete forms will be returned to the participant or sponsor.

## CEU Tracking Fee

The CEU tracking fee is \$12 US/\$12 CAN for each participant. All payments made in U.S. dollars (including all credit card payments) include a \$3 contribution to the Foundation for Interior Design Research ([www.fider.org](http://www.fider.org)). This contribution is tax-deductible in the U.S. Checks made payable in Canadian dollars must be drawn on a Canadian bank.

## IDCEC Approval

All courses submitted to NCIDQ's CEU Tracking Program must be approved by the Interior Design Continuing Education Council (IDCEC). IDCEC approval is coordinated through the Professional Development committees of IDCEC's member organizations:



ASID – American Society of Interior Designers

IDC – Interior Designers of Canada

IDEC – Interior Design Educators Council

IIDA – International Interior Design Association

NKBA – National Kitchen & Bath Association

There is reciprocity between ASID, IDC, IDEC, IIDA & NKBA. Thus, all IDCEC-approved courses are automatically approved for all these organizations. Many state and provincial regulatory boards also accept IDCEC-approved courses to satisfy CEU requirements.

**National Council for Interior Design Qualification, 1200 18th St. NW, Suite 1001, Washington, DC 20036**

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